



Shyam Lal College (Evening)

(University of Delhi)

Shahdara, Delhi - 110032

Phone : 2232 4883 Fax : 2232 4078

E-mail : principal@shyاملale.du.ac.in Website : www.shyاملale.du.ac.in

Ref.No-E-2/27/2025-26/192

Date: 11/07/2025

Subject: To invite the Quotation for Typing, Designing, Hindi Translation and Printing work & Supply of approx. 50 copies of College Admission Prospectus-2025-26.

Dear Sir,

Kindly supply your quotation as per details given below:

Quantity of Prospectus	50 copies approx. (No. of copies 05-10, may increase or decrease as per requirement).
Language	English and Hindi (bilingual)
Quantity of Pages	Around 90 pages of text with 4 colour printing & 4 pages of cover with four colour printing
Size	8"X10" Size Complete in all respect (Typing, Designing, Hindi Translation and Printing work, cover page design, binding and delivery of prospectus in College).
Paper to be used for Text	Art Paper 130 gsm (Ballarapur)
For Cover	Art card 300 gsm
Extra 4 inner pages set (as per requirement)	In case the number of pages exceed the above specifications or reduce in above specifications.

Note: In case of non-availability of Hindi translation, typing, designing & printing work in Hindi Language, the vendor/firm may quote its rates for English Language only. However, we require the rates for bilingual (Hindi & English both), typing, designing & printing work.

The quotation with all details should reach to the Principal, Shyam Lal College (Eve.) on or before 15th July, 2025 till 2:00 pm. The quotation should be address to **the Principal, Shyam Lal College (Eve.), G.T. Road, Shahdara, Delhi-110032.**

Thanking you,

Yours faithfully,


(Prof. Kumar Prahsant)
Principal (Offtg.)