



Internal Quality Assurance Cell (IQAC)
Shyam Lal College (Eve.)
University of Delhi
G.T.Road, Shahdara, Delhi-110032 (India)

Date : 15.10.19

Minutes of the Meeting

A Meeting of the financial Committee of IQAC was held in the office of the Principal on October 15th,2019.

Following members were present in the meeting:

- 1 Dr. Pravin Kumar –Chairman
2. Dr. Aditya P.Tripathi – Coordinator IQAC
- 3 Dr. Pramod Kumar – Co-Coordinator IQAC
4. Dr. Anil Kumar Rai - Member
5. Dr. Pramod K. Dwivedi – Member
6. Sh. Kumar Prashant - Member
- 7.Ms. Ila Bhushan Jain – Member
8. Mr. Ashwani Kumar –Administrative Officer (Officiating)- Member
9. Mr. Ramesh Kumar- Senior Assistant – Member
10. Mr. Rahul Shukla – Alumni Representative

Present Via Video Conferencing:

CA Manish Dubey- Professional & Industry Expert
Prof .C.V.Ramanan – External Expert & Eminent Academician

Agenda of the Meeting

1. Confirmation of minutes of previous meeting
2. Plans of IQAC to organize QIPs,TQPs, SKSPs for various stakeholders in the Academic Session 2019-20
3. Preparations regarding AQAR (2018-19) submission to NAAC
4. Any other matter with the permission of the Chair

Following business were transacted in the meeting :

- A) Coordinator IQAC read the minutes of previous meeting of IQAC which was confirmed by all the members present.
- B) Plan of IQAC to organize QIPs/ TQP Workshops and SKSP for the benefit of various stakeholders was discussed. All the members agreed that IQAC should encourage different departments of the college to organize at least one Seminar in collaboration with IQAC as per the past practice.

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C) Coordinator- IQAC reported the successful organization of different events by IQAC in collaboration with departments and other partnering institutions during the Academic Session 2018-19. He also reported that in the International Seminar on ‘Global Vision 2030 : Challenges & Opportunities’ was successfully organized at DDU College , DU with a total participation of more than 300 delegates and resource persons. Details of Session wise papers presented in the seminar was also presented before the committee.

D) Regarding Action taken report on the suggestions given by the Chairman IQAC, Dr. Pravin Kumar, Coordinator IQAC, Dr. Aditya P Tripathi apprised the members with following developments:

1. He reported that now our website has a provision of recording online feedback/complaints/suggestions from all stakeholders.

2. He further reported that as suggested in the previous meeting of IQAC regarding Alumni Association of the College, we have created an online form to have the details of Alumni . Till date we have got 177 students registered into it and very soon college will initiate the registration process of Alumni Association. Efforts of Mr. Rahul Shukla and Cyril Thomas (Alumni of the College) was appreciated by all the members.

E) Regarding preparations of AQAR (2018-19), Coordinator IQAC reported the data received from different departments for AQAR has been compiled and the draft AQAR was presented in the Staff Council Meeting. The AQAR was approved by all the members present and it was decided to submit it to NAAC after uploading necessary documents on college website.

F) Dr. Aditya P. Tripathi submitted the proposal for partnering ICSSR Sponsored International Seminar to be organized by DSPSR in collaboration with other institutions and IQAC of SLC-E on January 4-5 2020 on “Achieving Excellence in Higher Education”. This proposal was unanimously accepted and it was decided that an amount of Rs. 50,000/- only (Rs. Fifty Thousand Only) shall be paid to DSPSR as per the terms & Conditions of MOU.

G) Under Any other Matter, Dr. Aditya P Tripathi, Coordinator IQAC, urged that all the members of IQAC should try to start Certification Courses/ Value Addition Courses for the enrichment and improving the employability of our learners.

H) Chairman of IQAC, Dr. Pravin Kumar emphasized that IQAC should continue with the Virtual Lectures of eminent Academicians from different foreign universities to ensure global exposure to our students and appreciated the lectures of Ms. Malgorzata Marchewka from Cracow Univeristy of Economics, Poland and Prof Michael Hopkins to name a few.

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I) He also stressed upon the need of conducting **Student Satisfaction Survey** for overall improvement in the performance of the Institution. It was accepted by all the members and decided that it should be implemented at the earliest.

The Meeting Ended with the Vote of thanks to the Chair.