

SHYAM LAL COLLEGE (EVENING)

University of Delhi

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DISCLAIMER

Every care has been taken to verify the authenticity of contents of this Information Bulletin. However, the information contained in relevant Rules, Regulations, Ordinances and Statutes of the University shall be final. The data contained in this Information Bulletin is indicative only and must not be used for legal purposes.

Principal : Dr. Pravin Kumar, M.A., Ph.D.

FACULTY

DEPARTMENT OF COMMERCE

1. Dr. R.L. Gupta
M.Com., M.Phil., Ph.D.
2. Sh. J.K. Bareja
M.Com., M.Phil., LL.B., FCS
3. Dr. S.P. Sharma
M.A. (Eco.), Ph.D.
4. Sh. Pawan Kumar Bhura
M.Com.
5. Dr. Ashok Kumar
M.Com., Ph.D.
6. Dr. Suresh Kumar
M.Com., M.Phil., Ph.D.
7. Sh. Anil Kumar
M.Com., M.Phil.
8. Dr. A.P. Tripathi
M.Com., Ph.D.
9. Dr. Manu Umesh
M.Com., Ph.D.
10. Sh. Kamlesh Attri (TIC)
M.Com., M.Phil.
11. Sh. Rajender Kumar
M.Com.

DEPARTMENT OF COMPUTER SCIENCE

1. Ms. Bharti Kumar (TIC)
M.C.A., M.Phil.
2. Sh. Rajiv Ranjan Singh (on leave)
M.C.A., M.Phil.

DEPARTMENT OF ENGLISH

1. Dr. Sandeep Kumar Yadav
M.A., Ph.D.
2. Ms. Gauri Saxena
M.A., Phil.
3. Dr. Kusum Devi
M.A., M.Phil., Ph.D.
4. Dr. Preeti Shukla (TIC)
M.A., Ph.D.

DEPARTMENT OF ECONOMICS

1. Ms. Surbhi Badhwar
M.A., M.Phil.
2. Dr. Amrendra Kumar Singh (TIC)
M.A., Ph.D.
3. Sh. Anil Kumar Singh (on leave)
M.A.
4. Sh. Nehkholen Haokip
M.A.
5. Sh. Surendra Kumar Sharma
M.A., M.Phil.
6. Sh. Ajay Gupta
M.A., M.Phil.
7. Dr. Stuti Gupta
M.A., Ph.D.

DEPARTMENT OF HINDI

1. Dr. Harish Khanna
M.A., Ph.D.
2. Dr. Sumitra
M.A., M.Phil., Ph.D.
3. Dr. Renu Gupta
M.A., Ph.D.
4. Dr. Archana Upadhayaya
M.A., Ph.D.
5. Dr. Anil Kumar Rai
M.A., M.Phil., Ph.D.
6. Dr. S. Khurana
M.A., M.Phil., Ph.D.
7. Dr. Pramod Kumar Dwivedi
M.A., M.Phil., Ph.D.
8. Dr. Reenu Gupta (TIC)
M.A., M.Phil., Ph.D.
9. Dr. Deepika Verma
M.A., M.Phil., Ph.D.

FACULTY

10. Dr. Sarita
M.A., M.Phil., Ph.D.
11. Dr. Sunita Saxena
M.A., M.Phil., Ph.D.
12. Dr. Amit Singh
M.A., M.Phil., Ph.D.
13. Dr. Ram Roop Meena
M.A., M.Phil., Ph.D.

DEPARTMENT OF POLITICAL SCIENCE

1. Sh. Ashwani Jassal
M.A., M.Phil.
2. Sh. Kumar Prashant (TIC)
M.A., M.Phil.
3. Dr. Ritesh Bhardwaj
M.A., M.Phil., Ph.D.
4. Dr. Ramesh Kumar
M.A., M.Phil., Ph.D.
5. Dr. Sandhya Verma
M.A., Ph.D.
6. Ms. Ila Bhushan
M.A., M.Phil.

DEPARTMENT OF HISTORY

1. Dr. Pramod Kumar (TIC)
M.A., Ph.D.
2. Dr. Deo Narayan Singh
M.A., M.Phil., Ph.D.

DEPARTMENT OF MATHEMATICS

1. Dr. Vinod Kumar Tyagi (TIC)
M.A., M.Phil., Ph.D.
2. Dr. Bharti
M.A., M.Phil., Ph.D.

DEPARTMENT OF PHYSICAL EDUCATION

1. Dr. S.K. Taneja (DPE)
M.A., M.P.Ed., (N.I.S.), D.Y.Ed., Ph.D.

ADMINISTRATIVE STAFF

1. Sh. Ashwani Kumar Verma
Admn. Officer (Offtg.) & S.O. (Accounts)
2. Sh. Dhiraj Bahl
Sr. P.A. to Principal
3. Sh. Deepak Kumar
S.O. (Admn.)

Nodal Officer - No Smoking Zone

1. Sh. Kumar Prashant

Liaison Officer For SC/ST

1. Sh. Rajendra Kumar

Liaison Officer For OBC

1. Dr. Sandeep Kr. Yadav

Public Information Officer

1. Sh. Deepak Kumar, S.O. (Admn.)

ABOUT THE COLLEGE

Late Padmashree Shyam Lal Gupta founded Shyam Lal College in 1964 in the capacity of the Chairman, Shyam Lal Charitable Trust. The foundation stone of the College was laid by Late Dr. Zakir Hussain, the then Hon'ble Vice President of India and Chancellor of University of Delhi on 24th May, 1964. The Evening College began functioning from 8th September, 1969. It is one of the full-fledged constituent colleges of University of Delhi imparting knowledge in Commerce and Humanities to more than one thousand Eight hundred students. The college has been in the news for various Co-curricular activities like International / National Seminars / Conferences, Innovation Projects, University Flower Show, Sports, Eco-Club, NCC, NSS and Gandhi Study Circle.

In the present day's globally competitive and technology driven environment, the mission of the college is to empower the students with quality education, which kindles creativity, promotes innovation and instills ethical practices among them.

Its alumni are serving varied professions, ranging from Civil Services, Corporate, Academics, Defence to politics as well. The college is well-equipped with good Infrastructure, Computer Labs, Day Care Centre, PwD Room and Reading Room with electronic access to different Journals and Books.

The College is housed in a spacious building of its own at G.T. Road, Shahdara, Delhi. Apart from numerous bus routes, it is also accessible by Delhi Metro. Visitors may get down at the “**Welcome**” Metro Station on **Rithala-Dilshad Garden, Red Line** from where the college is hardly hundred yards away.

GENERAL INFORMATION

- (i) University has introduced choice based credit system from the academic session (2015-2016) for all degree courses.
- (ii) Only eligible candidates will be given admission as per the cut off list notified. The marks in best four subjects, **one language** and **three best electives** will be computed as per university norms.
- (iii) Rounding off the fraction of marks is not permissible for admission.
- (iv) Inter-University or Inter-College migration can be considered only at the discretion of the Principal. Applications for migration will be considered after completion of regular admission and only if seats are available as per University schedule. Inter-University migration will require prior approval by the University.
- (v) Admission forms under Sports quota will be issued and accepted as per the University norms only.
- (vi) **The College does not admit Casual students.**
- (vii) **AGE REQUIREMENT**
There is no minimum age bar for admission to under graduate courses in the University and its colleges except in professional courses where Regulatory Body prescribes minimum age requirement (such as MCI, AICTE etc.)
- viii) **SC / ST STUDENTS**
15% & 7.5% seats of total intake are reserved for candidates belonging to the Scheduled

Caste and Scheduled Tribe respectively. The seats reserved for the SC/ST shall be filled by the SC/ST candidates only. However, in the case of non-availability of the eligible candidates, the reserved seats may be interchanged between the SC & ST Categories.

Candidate belonging to the Scheduled Caste/Schedule Tribe/OBC must submit a certificate to that effect in his / her own name from any of the following competent authorities. Certificate in the Father's name will not be accepted. All such certificates are subject to verification by a competent authority and any irregularity noted in the certificate will render the admission of the student considered invalid.

If the candidates do not have the SC or ST caste/tribe certificate at the time of upload, the candidate may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the candidate will have to produce the valid SC or ST caste / tribe certificate.

The following are empowered to issue the certificate :

- (a) District Magistrate / Additional District Magistrate / Deputy Commissioner / Collector / Addl. Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate not below the rank of 1st Class Stipendiary Magistrate / Executive Magistrate / Extra Asstt. Commissioner.
- (b) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (c) Revenue Officer not below the rank of Tehsildar.
- (d) Sub-Divisional Officer of the area where the candidate and / or his / her family normally resides.
- (e) Administrator / Secretary to Administrator / Development Officer (Lakshadweep and Minicoy Islands.)

(ix) OBC STUDENTS

The OBC candidates shall be given a relaxation in the minimum eligibility in the qualifying examination to the extent of 10% of the minimum eligibility marks prescribed for the General Category candidates. For example, if the minimum eligibility for admission to a course is 50%., it would be taken as 45% (i.e 50% Less 10% of 50%).

All those OBC candidates who meet the minimum eligibility marks in the qualifying examination and the minimum eligibility marks (if any) in the entrance test shall be eligible for admission in the order of their merit, keeping in view of the availability of seats reserved for them. The OBC candidates who belong to the 'Non-Creamy Layer' and whose castes appear in the Central List of the OBCs only shall be eligible to be considered for admission under the OBC Category.

There will be 27% reservation of seats for Other Backward Classes (OBC) Non-Creamy layer (Central List). If the candidates do not have the OBC non-creamy layer certificate of the financial year 2016-2017 at the time of upload. The candidate may upload old OBC non-creamy layer certificate / acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the candidate will have to produce the OBC non-creamy layer certificate of the financial year 2016-2017.

The seats reserved for OBCs shall be filled with the seats reserved for OBCs candidates only. However, in the case of non-availability of the eligible OBC candidates, the reserved seats remaining unfilled (vacant) on the last date of admission, the same will be filled by other eligible candidates.

(x) PHYSICALLY CHALLENGED STUDENTS

3% seats are reserved for physically challenged candidates for admission to under-graduate courses. Physically challenged candidates who secure admission on merit in the General Category shall not be counted in the 3% quota. The modalities for admission are as per the norms and procedures laid down by the University. Such candidates should register themselves at the Desk for Persons with Disabilities (PwD) at office of the Dean, Students' Welfare, University of Delhi, Delhi.

(xi) RESERVATION FOR ARMED FORCES, FOREIGN STUDENTS, NEPALESE / BHUTANESE STUDENTS AND SIKKIMESE STUDENTS:

1. For admission under the reserved categories of Children / Widows of eligible Armed Personnel / Kashmiri Migrants, the admission process shall continue to be centralized and conducted at the University level by the office of Joint Registrar (Academic). The schedule of registration / admission for admission under these categories shall be notified on the University's Website www.du.ac.in.
2. All those candidates who are covered under any of the categories of reservation for children of Armed Forces Personnel / Kashmiri Migrants must register separately online/offline if they wish to be considered for any other category (Gen./OBC/SC/ST/PwD).
- xii) There would be 1% concession to girl candidates for admission in the College in all the courses.

COURSES OFFERED AND NUMBER OF SEATS

S. No.	Course	Sanctioned Seats 2016-17	General	SC	ST	OBC
1.	B.Com. (Hons.)	62	31	9	5	17
2.	B.A. (Hons.) Economics	46	24	7	3	12
3.	B.A. (Hons.) Hindi	46	24	7	3	12
4.	B.A. (Hons.) Pol. Science	46	24	7	3	12
5.	B.Com. Programme	185	93	28	14	50
6.	B.A. Programme	185	93	28	14	50
	Total	570	289	86	42	153

PROCEDURE FOR REGISTRATION / ADMISSION

1. Admission will be given on the basis of cut-off list notified by the College from time to time. Separate application / registration is not required.
2. **Documents required at the time of Admission**

The applicant is required to show the original certificates at the time of admission and he/she must submit a set of original certificates and set of attested photocopies of the following documents in the office :

- (1) Class X Board Examination Certificate.
- (2) Class X Marks Sheet.
- (3) Class XII Marks Sheet.
- (4) Class XII Provisional Certificate / Original Certificate.

- (5) Character Certificate (recent)
- (6) SC/ST Certificate (in the name of the candidate) issued by the competent authority.
- (7) OBC (Non-Creamy Layer) Certificate (in the name of the Candidate) issued by competent authority.
- (8) Transfer Certificate from school/college as well as Migration Certificate from Board/University are required from those students who have passed senior secondary exam from outside Delhi.

The University will accept self-attested copies of documents/papers provided by the students. It is made clear that if any false attestation / falsified records are detected, the student will be debarred from attending any course in the University / or its College for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470, 471, 474 etc.) will be instituted against him / her.

Note : Applicants belonging to Scheduled Caste / Scheduled Tribe / OBC category should attach **two self attested copies** of Certificate to that effect.

3. If an applicant is granted admission but fails to deposit the fees and other dues by the date notified, his / her claim for admission will stand forfeited.
4. A student, who wishes to leave the college must apply online and take a printout of that request enclosing the original fee deposit slip. The request should be countersigned by his / her parents or guardian. The refund of fees and other dues will be made according to the University Rules.
5. Applicants, who have been granted admission by the college will be required to deposit six copies of their recent passport size coloured photograph (4 cms. X 6 cms.) **with white background**.
6. Every admission is provisional subject to the approval of the University of Delhi and may be cancelled if any fact is concealed by the applicant or which might have escaped the attention of the College Authorities at the time of admission.
7. All courses offered by the college are full-time Courses.

ADMISSION GUIDELINES

Procedure for calculation of 'Best Four' subjects percentage for Honours Programmes (For admission to Arts/ Humanities Programmes):

- a. The merit shall be determined on the basis of one language and three best academic/elective subjects from LIST A.
- b. Out of three, academic/elective subjects chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the calculated 'Best Four' percentage.

For honours in languages refer to **point 6 of Basis of calculation of Best Four** given below.

Note:

- i. If an applicant doesn't include the subjects given in LIST A in 'Best Four', then a deduction of 2.5% of maximum marks will be levied for each subject for the purpose of calculating 'Best Four'.
- ii. All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four'.

Examples

2. If an applicant has scored: Physics 90 (theory 50, practical 40; max. marks theory 60, practical 40), and Chemistry 91 (theory 52, practical 39; max. marks theory 60, practical

40) which is not in ratio of 70: 30, then the marks can be converted on pro rata basis Pro rata marks in physics = 88.33; $((50/60) \times 70 + (40/40) \times 30) = 58.33 + 30 = 88.33$

Pro rata marks in chemistry = 89.92; $((52/60) \times 70 + (39/40) \times 30) = 60.66 + 29.25 = 89.91$

(2) If an applicant has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA 14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory 51, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92. The marks in Physics, Chemistry and Biology have less than 70% theory component and therefore have to be converted to 70:30 ratio on pro rata basis.

For Physics, it is $56.25 + 29 = 85.25$; $((45/56) \times 70 + 29) = 56.25 + 29 = 85.25$ For Chemistry, it is $60 + 30 = 90$; $(48/56) \times 70 + 30 = 60 + 30 = 90$

For Biology, it is $63.75 + 30 = 93.75$; $((51/56) \times 70 + 30 = 63.75 + 30 = 93.75$

The following discipline subjects must be treated as Academic/ Elective subjects for the purpose of undergraduate admissions. All other subjects offered by different boards may be treated as non-elective.

**List A
(Academic/Elective Subjects)**

Arabic	English	Italian	Punjabi	Accountancy
Bengali	French	Legal Studies	Psychology	
Botany	Geography	Mathematics	Sanskrit	
Biology/ Biotechnology	Geology	Music	Sociology	
Chemistry	German	Persian	Spanish	
Commerce/Business Studies	Hindi	Philosophy	Statistics	
Computer Science/ Informatics Practices	History	Physics	Urdu	
Economics	Home Science	Political Science	Zoology	

Basis of calculation of Best Four

1. In case an applicant has studied elective and core languages, the core language subject will be treated as language, while elective language can be considered as academic/ elective subject.
2. The applicants must have studied and passed Mathematics at the qualifying exam for admission to B.A. (Honours) in Economics.
3. (a) For admission to Honours in any language programme, advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied that particular elective language.
(b) In case, an applicant has not studied a language at qualifying exam and is seeking admission to Honours in that language (except for Honours in English and Hindi, refer (c)), deduction of 5% will be imposed on 'Best Four' percentage.
- (c) For admission to Honours in English and Hindi, the applicant must have studied and passed the respective language in the qualifying exam and should include respective language for calculation of 'Best Four' percentage.
4. University may define any other relevant subjects as an academic/ elective for a particular Honours programme.

Example 1:

If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94).

Total marks are $90+92+88+94=364$,
Percentage is 91%.

The effective percentage for:
B.A. (Hons.) English is 91%,
Not eligible for B.A. (Hons.)

Economics,
B.A. (Hons.) Political Science
is $91\% - 2.5\% = 88.5\%$.

Example 2:

If an applicant has scored: Physics (96), Chemistry (92), English Core (90) and Mathematics (94), Economics(83).

Case1: Total marks are $96+92+90+94=372$, Percentage is 93%. The effective percentage for:

B.A. (Hons.) History is $93\% - 2.5\% = 90.5\%$,

B.A. (Hons.) English is 93%,

B.A. (Hons.) Economics is 90.5% ,

Case2: Total marks are $96+90+94+83=363$, Percentage is 90.75%. The effective percentage for:

B.A. (Hons.) History is $90.75\% - 2.5\% = 88.25\%$,

B.A. (Hons.) English 93%,

B.A. (Hons.) Economics 90.75%

Comparing Case1 & Case2, Best Four for

B.A. (Hons.) History is 90.5%

B.A. (Hons.) English 93%,

B.A. (Hons.) Economics 90.75%

Example 3:

If an applicant scored: Accounts (88), English Core (92), Punjabi Elective (90), Mathematics(82)and Web Designing(96)

Total marks are $88+92+90+96=366$, Percentage is 91.5%.

The effective percentage for :

B.A.(Hons.) History is $91.5\% - 2.5\% - 2.5\% = 86.5\%$

B.A. (Hons.) Punjabi is $91.5\% - 2.5\% + 2\% = 91\%$

B.A.(Hons.) English is $91.5\% - 2.5\% = 89\%$

Example 4:

If an applicant has scored: Accounts (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85).

Total marks are $90+92+88+94=364$,
Percentage is 91%.

The effective percentage for B.A. (Hons.)

Psychology is $91 - 2.5 = 88.5\%$

The effective percentage for B.A. (Hons.)

Economics is $91 - 2.5 = 88.5\%$

The effective percentage for B.A. (Hons.)
English is 91%

Example 5 :

If an applicant scored: Physics (85), Chemistry (90), English Core (90) and Biology (85), Mathematics (75).

Total marks in PCBE are : $85+90+85+90= 350$

The percentage is 87.5%

The effective percentage for :

B.A. (Hons.) English is 87.5%

B.A.(Hons.) Political Science is $87.5\% - 2.5\% = 85\%$

B.A. (Hons.) Economics is $87.5\% - 2.5\% = 85\%$

Example 6 :

If an applicant has scored : English Elective (92), History (65), Political Science (85), Geography (89) and Home Science (90).

Total Marks = 356 excluding History.

The percentage is 89%. The effective percentage for :

B.A.(Hons.) English is $89\% + 2\%$ (Elective) = 91%

B.A. (Hons.) Political Science is 89%

B.A. (Hons.) History $89 - 2.5\% = 86.5\%$ (History not included)

B.A.(Hons.) Psychology $89 - 2.5\% = 86.5\%$

Procedure for calculation of 'Best Four' subjects percentage for B. Com. (Honours) / B.Com.:

One Language from Part 1 of List C1 + three best subjects out of Part 2 of List C1.

OR

One Language from Part 1 of List C1 + any combination of subjects out of Part 2 of List C1, List C2 or any other subject (not listed either in List C1 or List C2). In such a case, the deduction of marks from aggregate percentage of 'Best Four' shall be as follows:

- i. For every subject included from List C2, a deduction of one percent in aggregate percentage of 'Best Four';
- ii. For every other subject (not listed either in List C1 or List C2), a deduction of 2.5% per subject in aggregate percentage of 'Best Four'.

Note:

1. All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of examination. In case the subject to be considered does not have at least 70% theory component, then the marks obtained in theory and practical shall be converted to 70% and 30% respectively, on pro rata basis. The marks so arrived at will then be considered for calculation of 'Best Four'.
2. The applicant must have studied and passed Mathematics/Business Mathematics at the qualifying examination for admission to B. Com. (Hons.).
3. The computation of 'best four' subjects in the above framework should lead to an effective and unique 'best four' which would be higher than any other combination of 'best four' subjects.

LIST C1 – List of Core Subjects for B.Com. (Hons.)/B.Com.

PART 1 (Language)	PART 2 (Core Subjects)
English	Mathematics
Hindi	Accountancy
	Business Studies / Commerce
	Economics

LIST C2 – ADDITIONAL LIST of Subjects for B. Com. (Hons.)/ B.Com.

Botany	Geography	Philosophy	Statistics
Business Mathematics	Geology	Physics	Zoology
Biology/ Biotechnology	History	Political Science	
Chemistry	Home Science	Psychology	
Computer Science/Informatics Practices	Legal Studies	Sociology	

Example 7:

If an applicant has scored : Accountancy (90), Business Studies (92), English Core (88) and Economics(94).

Total marks are $90+92+88+94 = 364$, Percentage is 91%.

Note eligible for B.Com. (Hons.)

The effective percentage for B.Com. is 91%

Example 8:

If an applicant has scored : Physics (96)*, Chemistry(92), English Core (90) and Mathematics (94).

Total marks are $96+92+90+94 = 372$, Percentage is 93%.

The effective percentage for both B.Com.(Hons.) & B.Com. is $= 93-2 \times 1\% = 90\%$

<p>Example9: If an applicant scored: Accountancy (88), English Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96). Case1: Total marks are $88+92+90+96 = 366$, Percentage is 91.5%. The effective percentage is $91.5 - 2 \times 2.5\% = 86.5$ Case 2 : Total marks are $88+92+82+96 = 358$ Percentage is 89.5%, The effective percentage is $89.5\% - 2.5\% = 87\%$ Case 2 is unique "best four", so effective percentage for both B.Com. (Hons.) & B.Com. is 87%</p>	<p>Example 10: If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85). Case1: Total marks are $90+92+88+94=364$, Percentage is 91%. The effective percentage is $91\% - 1\% = 90\%$ Case2: Total marks are $90+92+88+85=355$, Percentage is 88.75%. The effective percentage is 88.75% Case 1 is unique "best four", so effective percentage for both B.Com. (Hons.) & B.Com. is 90%</p>
<p>Example 11: If an applicant scored: History (88), English Core (92), Political Science (90), Philosophy (67) and WebDesigning(96). Total marks are $88+92+90+96=366$, Percentage is 91.5%. Not eligible for B.Com. (Hons.) The effective Percentage for B.Com. is $91.5\% - 1\% - 1\% - 2.5\% = 87\%$</p>	<p>Example 12: If an applicant has scored in Mathematics (90), Business Studies (82), Hindi (88), Web designing (94)* and Painting (95)*. Case1: Total marks are $90+88+94+95=367$. The Percentage is 91.75%. The effective percentage is $91.75\% - 2 \times 2.5\% = 86.75$ Case2: Total marks are $90+82+88+95=354$. The Percentage is 88.75%. The effective percentage is $88.75\% - 2.5\% = 86.25$ Case 1 is unique "best four", so effective percentage for both B.Com. (Hons.) & B.Com. is 86.75%</p>

*Marks in physics/chemistry/biology papers should be in ratio of 70: 30 (theory:practical), otherwise, marks calculated on *pro rata* basis will be considered.

Procedure for calculation of 'Best Four' subjects percentage for B.A. programme:

- a. One Language (Core/Elective/Functional)
- b. Any three elective subjects can be chosen. A deduction of upto 5% on 'Best Four' percentage may be imposed if there is a change of stream, which means either from Commerce stream to Arts/Humanities/Social Sciences or from Science stream to Arts/Humanities/Social Sciences..
- c. One non-listed (List A of 0) subject can be included in calculation of 'Best Four' without any deduction.
- d. For admission to B.A.(Vocational) only, related vocational subjects may be treated at par with academic/elective subjects and upto two vocational subjects which are in relationship with the programme of study may be included for the calculation of 'Best Four'.
- e. If an applicant opts for Modern Indian Language (MIL) (Except Hindi) as a subject, an advantage of up to 10% may be given in 'Best Four' in those colleges where MIL is offered as a subject.

Note:

- i. The college will deduct 2.5% for calculation of Best Four for those candidates who are seeking admission to B.A(P) for change of stream.

- ii. If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.
- iii. All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of exam. *In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four' in addition to Note (I).*

Examples for calculation of 'Best Four' Percentage are given below.

<p>Example 13: If an applicant has scored in Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks are $90+92+88+94=364$. The Percentage is 91%. The effective percentage for B.A. programme is $91\% - 5\%^{**} = 86\%$</p>	<p>Example 14: If an applicant has scored in Physics (96)*, Chemistry (92)*, English Core (90) and Mathematics (94). Total marks are $96+92+90+94=372$ and Percentage is 93%. The effective percentage for B.A. programme is $93\% - 5\%^{**}=88\%$</p>
<p>Example 15: If an applicant scored: History (88), English Core (92), Political Science (90) and Web Designing (96)* Total marks are $88+92+90+96=366$, Percentage is 91.5%. The effective percentage for B.A. programme is 91.5%</p>	<p>Example 16: If an applicant has scored in Accountancy (90), Business Studies (62), English Core (88), Web designing (94)* and Painting (95)*. Total marks are $90+95+88+94=367$. The Percentage is 91.75%. The effective percentage for B.A. programme is $91.75\% - 5\%^{**} - 2.5\# = 84.25\%$</p>

** is deduction due to change of stream.

is for second vocational subject.

*Marks in these papers should be in ratio of 70: 30 (theory, practical), otherwise, marks calculated on *pro rata* basis will be considered.

Candidates seeking admission to B.A. Programme in the College will have to take one language, one Communication Paper (EN/HN/EVS) and two discipline papers.

a. Language Courses

- 1) English (A/B)* 2) EN / HN/ EVS

* Those students who have passed English at +2 level will be offered English A, otherwise they will be offered English B.

** Those students who have passed Hindi Paper at +2 level will be offered Hindi A and who have passed Hindi Paper at Secondary level are eligible to choose Hindi B otherwise they will be offered Hindi C.

2.2 Discipline Courses : Candidates have option to choose one discipline course from Group A and one from Group B as given below. These Disciplines will be called as Discipline I and Discipline II, depending upon the alphabetical order of your disciplines.

Group A
Mathematics
English (Discipline)
Political Science
Hindi (Discipline)

Group B
Computer Science
Economics
History

The number of seats available for each subject is approximate 50/65 (For Group A/ Group B

MIGRATION / RE-ADMISSION OF THE EX-STUDENTS

Migration will be allowed as per University rules. Applications for Migration will be considered on merit subject to a limit of 5% of the Current strength of students in respective course.

Ex-students who have passed their I and/or II year examination should seek admission to the next class within a month of the declaration of their results failing which they will forfeit their right of admission. Such students will be admitted subject to College and / or University Rules.

Ex-students taking University examination should submit their University Examination forms at the earliest possible. College will not forward such forms after the last date is over.

ATTENDANCE

A student is required to attend classes as per the university norms. University provisions as contained in Ordinance VII (2) shall be applicable to students admitted to undergraduate programme. University rules will be strictly applicable in the case of shortage of attendance. Students falling ill should apply for medical leave within two/three days. A Medical Certificate should accompany the application for leave and a certificate of fitness is required for resumption of studies. Attendance is calculated at the end of each semester. Students who fall short of attendance would not be allowed to take the University Examinations. Students are advised to check their attendance with the concerned teacher at the end of each semester.

INTERNAL ASSESSMENT :

Internal Assessment has been made compulsory and is an integral part of the university examination system.

A maximum of 25% of total marks in each course will be awarded based on Internal Assessment on a continuous basis. Internal Assessment marks will be shown separately in the marks sheet issued by the University. These marks will be added to the semester examination marks for determining the division of the students.

The Criteria for awarding Internal Assessment Marks:

- (a) 10% weightage will be given for Class Tests to be conducted in the college.

- (b) 10% weightage will be given for written assignments, and project reports/term papers/seminars.
- (c) 5% weightage will be given for regularity in attending lectures and tutorials. The credit for regularity in each paper, based on attendance, will be as follows:

S.No		Out of 5
1.	More than 67% , but less than 70%	1
2.	70% or more but less than 75%	2
3.	75% or more but less than 80%	3
4.	80% or more but less than 85%	4
5.	85% and above	5

FEES & OTHER CHARGES

1. At the time of admission students will be required to pay their fees and annual dues as per schedule. (details on page 13)
2. As per university guidelines the students shall fill the examination forms at the time of admission/readmission to a particular course of study for a particular Semester / year after payment of the prescribed examination fee (for example a student taking admission in part one of a particular course shall fill up separate examination forms for the I and II semesters along with the admission forms and so on for the rest of the semesters (i.e. Part II and III) . The examination fee collected shall be sent immediately to the examination wing. The exam. fee is not included in the fee details.
3. Fees are payable on the university portal by credit / debit card only. Fee by cheque is not accepted. Fees once paid will be refunded as per the University rules.
3. Securities, which are refundable, must be claimed by students within a period of three years of their leaving the College, otherwise the securities shall lapse to the College.
4. Until the Name is formally withdrawn, students are liable to pay the college fees and fines, if any. Students who are promoted to the next higher classes and want to discontinue their studies should inform the college office in writing well in advance.
5. Absence from the College with or without leave will not be accepted as an excuse for non-payment of fees. Students who happen to be absent from the College are advised to ensure that their fees is deposited before the stipulated date and time.
6. The name of students, who do not pay their dues by the last date notified for the payment, will be struck off from the college rolls, but they may be considered for re-admission by the Principal on payment of re-admission fee of Rs. 50/-. If a student fails to deposit fees by the stipulated date and if his/her name is struck off due to non-payment of dues, he/she will have to deposit the fees upto the date he/she wants to seek re-admission or he/she want to discontinue his/her studies. He/she should inform the College office in writing on prescribed form available in the College office.

SHYAM LAL COLLEGE (EVENING) SHAHDARA, DELHI-110032

DETAILS OF FEES TO BE CHARGED DURING THE YEAR 2017-2018

B.A.(Prog.), B.Com(P), B.A.(H) ECO. B.A. (H) HINDI, B.A.(H) POL. SCI. & B.COM.(H)

S.NO.	COLLEGE DUES	1 Year
1	TUITION FEES (MAY TO APRIL)	180.00
2	ADMISSION FEE	20.00
3	LIBRARY SECURITY (REFUNDABLE)	500.00
4	IDENTITY CARD	50.00
5	LIBRARY & READING ROOM	300.00
6	COLLEGE MAGAZINE	100.00
7	STUDENT AND FUND	60.00
8	ELECTRICITY & WATER CHARGES	200.00
9	DEVELOPMENT FUND	2000.00
10	GAMES & SPORTS FUND	750.00
11	SEMINARS & CONFERENCES	250.00
12	SOCIETIES & ASSOCIATION	210.00
13	COMMON ROOM	100.00
14	STUDENT UNION (COLLEGE)	300.00
15	SOCIAL GATHERING & MEETINGS	500.00
16	MEDICAL & HYGIENE FUND	150.00
17	GARDEN FUND	100.00
18	N.C.C.	150.00
19	GENERAL AMENITIES	500.00
20	ELECTRICITY REPAIR & MAINTENANCE	200.00
21	FINE ARTS & CULTURAL ACTIVITIES	150.00
22	SECURITY ARRANGEMENT CHARGES	800.00
23	COMPUTER MAINTENANCE FEE	800.00
24	HOME EXAMINATION / ASSIGNMENT MATERIAL	70.00
25	PLACEMENT & CARRIER COUNSELING FEE	100.00
26	QUALITY ASSURANCE FEE	100.00
27	SKILL DEVELOPMENT FEE	50.00
28	PHOTOGRAPHY & FILM MAKING FEE	50.00
29	DEBATE & INTELLECTUAL ACTIVITIES FEE	40.00
30	COLLEGE JOURNAL FEE	10.00
UNIVERSITY CHARGES		
31	ENROLMENT FEE	200.00
32	ATHLETIC ASSOCIATION	50.00
33	UNIVERSITY STUDENTS UNION	20.00
34	W.U.S.	5.00
35	UNIVERSITY DEVELOPMENT FUND	600.00
36	CULTURAL COUNCIL	5.00
37	N.S.S.	20.00
38	SEXUAL HARASSMENT FUND	10.00
	TOTAL	9700.00

FACILITIES & FEATURES

LIBRARY

The College library has an excellent collection of nearly 50,000 books and subscribes to 22 magazines & journals covering almost all the subjects relating to Arts, Commerce, Computers, Humanities & Generalia. It regularly subscribes to periodicals and Newspapers in Hindi and English. The library has an open shelf system for the students of Honours Courses. The Library is computerized and air-conditioned. 4 library cards for students of Honours courses and 3 cards for students of B.Com and B.A. Programme courses are issued for borrowing books. The reading Hall of the Library is equipped with computers providing free internet browsing facility for the students.

BANK

The College has a branch of the Central Bank of India in its premises which caters to all banking requirements of the staff and the students.

CANTEEN

The College has a spacious Air-Conditioned canteen providing quality refreshments and eatables at reasonable rates.

INTERNAL COMPLAINT COMMITTEE

As per Ordinance XV (D) : The Gender Sensitization Committee for "Prohibition of and Punishment for Sexual Harassment" is to look after the complaints of sexual harassment in the college. For the names of the members of the present committee see the list of Committees on Page No. 21-22.

ACADEMIC SOCIETIES

All the departments have their Academic Societies. All the students of a particular subject are members of its academic society and are advised to take part in its activities.

SPORTS AND GAMES

The College offers immense opportunities for students inclined towards sports, both indoors and outdoors. In addition to expert guidance, facilities exist for Cricket, Volleyball, Badminton, Handball, Football, Table Tennis, Hockey as well as for Athletics and Judo. The students of the college are actively encouraged to participate in these activities.

N.C.C.(NATIONAL CADET CORPS)

There is a provision for N.C.C. training in the College. The N.C.C. organizes its Annual Function, AAROH, once a year. There are different wings of boys & girls cadets in the college such as Air Force, Navy & Army. Those who wish to join the N.C.C. should apply to the N.C.C. officer.

N.S.S. (NATIONAL SERVICE SCHEME)

N.S.S. was introduced in the College in July 1970. Those who wish to join the N.S.S. should apply on the prescribed form available with the College Office in the month of August. The N.S.S. wing of the college carries out various activities to inculcate Social awareness among students.

GANDHI STUDY CIRCLE

The College has a Gandhi Study Circle affiliated to Gandhi Bhawan, Delhi University. Its aim is to popularize Gandhi's thoughts and philosophy among the young students. Those who wish to join Gandhi Study Circle may contact to Incharge, Gandhi Study Circle.

COLLEGE MAGAZINE

The college publishes an annual magazine titled "STAVAK" which carries articles, poems & stories contributed by the students and the staff of the College and covers their activities in Hindi & English Sections.

IDENTITY CARD

Entry of the students in the college will be strictly by showing Identity Cards only. The Identity Cards supplied to students must be surrendered at the time of withdrawal of his/her name, failing which a penalty of Rs.120/- will be charged. Duplicate ID Card will be issued only after the student has lodged an FIR for the lost Identity Card with the Police Station and paid the penalty.

FINANCIAL AID & ASSISTANCE

COLLEGE SCHEDULE

The College remains open six days a week. The classes commence from 2.30 PM and each period is of 60 minutes duration.

a) FEE CONCESSION

Financial Assistance is given to deserving and meritorious students in the form of fee concession. Students desirous of getting fee concession should apply on the prescribed form available from the College Office on the date to be notified. The consideration of fee concession depends upon good conduct and satisfactory performance of the student in the examination. Failure to show satisfactory performance, either in terms of academic results or discipline might lead to withdrawal of concession.

b) STUDENT'S AID FUND

The College has established a Student's Aid Fund for the benefit of students. The object of the Fund is to render financial assistance to deserving students to meet their tuition or examination fee or to purchase books.

c) SC/ST/OBC/PwD SCHOLARSHIP

Students belonging to SC/ST/OBC etc. recognized by the Government of India are allowed scholarship by the State Governments. Such students are required to apply on the prescribed application form within a notified period to the respective authorities of their states through the College. Eligible SC/ST, OBC, PwD students etc. should submit their scholarship form for the academic year by February, for processing scholarship to SC/ST, OBC, PwD etc. each year.

d) RAILWAY CONCESSION

Students proceeding to join their parents at the home town from the college and back during vacations can avail rail concession. For this purpose, permanent home town address declared in admission form at the time of admission is final. It must be clearly understood that the railway concession facilities cannot be extended for visiting places of relatives or for excursion. Any change of address must be intimated directly by the parents as soon as such change takes place. Request for change of address must be supported by documentary proof/evidence.

SCHOLARSHIPS & PRIZES

ACADEMIC PRIZES

Academic Prizes are awarded by the college at the annual function to the students on the basis of their results in the annual examinations. In addition to this, following memorial cash prizes are also awarded :-

i. Shri Sunder Lal Rohatgi & Smt. Roopwati Rohatgi Memorial Prizes :

Three prizes of Rs. 250/- each to be awarded annually to the toppers of final year students of B.Com (H), B.Com and B.A. Programme. These prizes were instituted by Late Sh. B.B. Rohatgi in the fond memory of his parents.

ii. Km. Kanika Gupta Memorial Prizes :

The prizes are of the value of Rs. 500/- given to the students securing highest marks in B.Com (Hons.) I and II year examinations. These prizes are instituted by Dr. R.L. Gupta of the Department of Commerce, in the loving memory of his daughter, Km. Kanika Gupta

iii. Vice Chancellor's financial assistance :

This Financial Assistance will be awarded to those students whose family income from all sources is less than 1 Lac per annum and having APL & BPL valid ration cards issued from competent authority.

iv. Shyam Lal Gupta Memorial Prize :

A prize of Rs. 11,000/- has been instituted by Shyam Lal Charitable Trust in the memory of Late Padam Shri Shyam Lal Gupta, the Founder of the College. This prize is given to the student who secures the highest percentage of marks in the First/Second year of any course.

v. Other Delhi University Awards & Financial Assistance :

There are many Awards / Financial Assistance / Scholarship schemes which are declared by the University from time to time. Students are advised to see the Notice Board for details.

vi. Sports Prizes :

Sports Prizes are awarded to the outstanding sports persons every year subject to attainment of the minimum standards laid down for the purpose.

DISCIPLINARY JURISDICTION & RULES OF CONDUCT

Every student of the college is subject to disciplinary jurisdiction of the Principal and other authorities of the University/College who may be vested with the authority to exercise disciplinary action under the Act, the Statutes, the Ordinance XV-B and the Rules.

PROHIBITION AND PUNISHMENT FOR RAGGING

Ragging in any form is strictly prohibited as per the Ordinance XV-C of Delhi University.

The College aspires to establish high standards of decency and order. It is expected that the students should imbibe and display a sense of discipline and mutual respect and should not do anything to bring disrepute to the College. The following rules of conduct have been framed to maintain order and discipline.

1. All the students of the College must carry their identity cards with them while they are in the College premises or when they go to public meetings, seminars, functions, cinema, processions etc.
2. Students must reach their respective classrooms on time and must not enter a classroom without permission of the teacher concerned in case of late arrival.
3. Students should not assemble in front of a classroom or stroll in the corridor so that teaching is not disturbed.
4. Students shall refrain from defacing books, magazines, newspapers etc. of the library, black boards, walls, desks etc. of the College.
5. Smoking, Spitting and consumption of alcohol is strictly prohibited in the College premises. Use of Mobile phones or playing of music on them may lead to their confiscation and / or fines.

6. All vehicles including bicycles must be kept at the parking place provided near the Main Gate of the College.
7. Disciplinary Rules shall be applicable to all students, including office bearers of the Students' Union.
8. Carrying or use of any weapon or holding out threat is strictly prohibited in the College premises and shall be reported to police.
9. Any gestures or use of language derogatory to women shall amount to an act of indiscipline in the College & invite stringent action.

STUDENTS' UNION

1. Every student of the college is a member of the Students' Union of the College. The Union is also affiliated to the Delhi University Students Union (DUSU).
2. The Students' Union of the College functions in accordance with the Constitution 2008 of Students' Union as adopted/amended by the Staff Council and rules framed therein and also the direction received from the University from time to time regarding the conduct of elections.
3. All the office bearers shall continue to hold their office till the last working day of the academic session.
4. The Constitution of the Students' Union can be downloaded from the College website : www.shyamlale.du.ac.in

PUBLIC INFORMATION OFFICER

- ♦ **Mr. Deepak Kumar**
S.O. (Admn.)
Shyam Lal College (Evening)
G.T. Road, Shahdara
Delhi-110032.
Phone : 011-22324883

APPELLATE AUTHORITY

- ♦ **Dr. Pravin Kumar**
Principal
Shyam Lal College (Evening)
G.T. Road, Shahdara
Delhi-110032.

Self attested copies of documents/papers provided by the students are accepted for Admission. It is made clear that if any false attestation / falsified records are detected the student will be debarred from attending any course in the University or its Colleges for next five years and in addition, a criminal case under relevant section of IPC (Viz 470, 471, 474, etc.) will be instituted against him/her.

COMMITTEES 2017-18

The academic curricular and extra curricular activities including general discipline in the college are administered / organized through staff council and its committees. Students are advised to approach the concerned member / incharge of the department for their needs and redresal of grievances. The committees are as under :-

- | | | |
|---|---|---|
| 1) Admission Committee
Central Admission Committee : | 6) Academic Planning Committee | 11) Art, Drama & Culture Committee |
| i) Dr. S.P. Sharma, Convener | i) Sh. Kamlesh Attri, Convener | i) Sh. Ashwani Jassal, Convener |
| ii) Dr. Harish Khanna | ii) Ms. Bharti Kumar | ii) Dr. D.N. Singh |
| iii) Dr. Manu Umesh | iii) Dr. Amrendra Kr. Singh | iii) Ms. Ila Bhushan |
| iii) Dr. Pramod Kumar | iv) Dr. Preeti Shukla | iv) Sh. Kamlesh Attri |
| Teacher -in-charges | v) Dr. Reenu Gupta | v) Dr. Sandhya Verma |
| i) Sh. Kamlesh Attri (Commerce) | vi) Dr. Pramod Kumar | vi) Dr. Aditya P. Tripathi |
| ii) Ms. Bharti Kumar (Computer Sci.) | vii) Dr. V.K. Tyagi | |
| iii) Dr. Amrendra Kumar Singh (Economics) | viii) Sh. Kumar Prashant | 12) P.F. Investment Committee |
| iv) Dr. Preeti Shukla (English) | 7) Development Committee | i) Sh. J.K. Bareja, Convener |
| v) Dr. Reenu Gupta (Hindi) | i) Dr. Amrendra Kr. Singh, Convener | ii) Dr. V.K. Tyagi |
| vi) Dr. Pramod Kumar (History) | ii) Sh. Kamlesh Attri | iii) Dr. Anil Kr. Rai |
| vii) Dr. V.K. Tyagi (Mathematics) | iii) Sh. Ajay Gupta | 13) Garden Committee |
| viii) Sh. Kumar Prashant (Pol. Science) | iv) Dr. Pramod Kr. Dwivedi | i) Dr. Kusum Devi, Convener |
| 2) B.A. Prog. Adm. Committee | v) Dr. Amit Singh | ii) Dr. Sandeep Kr. Yadav |
| i) Dr. Pramod Kumar, Convener | vi) Dr. Reenu Gupta | iii) Dr. Sandhya Verma |
| ii) Dr. Renu Gupta | vii) Dr. Sandeep Kr. Yadav | iv) Dr. Sarita |
| iii) Dr. S. Khurana | 8) Purchase Committee | v) Dr. Deepika Verma |
| iv) Dr. Sunita Saxena, Co-convener | i) Sh. Kumar Prashant, Convener | vi) Sh. Surendra Kr. Sharma |
| v) Ms. Bharti Kumar | ii) Dr. Ramesh Kumar | 14) Magazine Committee |
| vi) Dr. Kusum Devi | iii) Dr. Archana Upadhyaya | i) Dr. Preeti Shukla (English) |
| vi) Dr. Amit Singh | iv) Dr. Aditya P. Tripathi | ii) Dr. Sunita Khurana (Hindi) |
| viii) Dr. Deo N. Singh | v) Sh. Surendra Kr. Sharma | iii) Dr. Sunita Saxena (Hindi) |
| 3) B.Com. Prog. Committee | vi) Sh. Kamlesh Attri | iv) Dr. Deepika Verma (Hindi) |
| i) Lieutenant Anil Kumar, Convener | vii) Sh. Rajender Kumar | 15) Library Committee |
| ii) Dr. Aditya P. Tripathi | viii) Dr. Ashok Kumar | i) Dr. Pramod Kumar, Convener |
| iii) Dr. Manu Umesh | ix) Dr. Sandeep Kr. Yadav | ii) Dr. V.K. Tyagi |
| 4) SC/ST/PH/OBC Verification Committee | 9) Financial Assistance Committee | iii) Sh. Kumar Prashant |
| i) Sh. Rajender Kumar, Convener | i) Dr. Ritesh Bhardwaj, Convener | iv) Sh. Kamlesh Attri |
| ii) Lieutenant Anil Kumer | ii) Dr. Aditya P. Tripathi | v) Ms. Bharti Kumar |
| iii) Sh. Nehkholen Haokip | iii) Lieutenant Anil Kumar | vi) Dr. Amrendra Kr. Singh |
| iv) Dr. Kusum Devi | iv) Sh. Kamlesh Attri | vii) Dr. Preeti Shukla |
| v) Dr. Ram Roop Meena | v) Sh. Kumar Prashant | viii) Dr. Reenu Gupta |
| vi) Dr. Ritesh Bhardwaj | 10) Internal Assessment-cum-
Examination Committee | 16) Sports, Common Room & Yoga Committee |
| vii) Dr. Sandeep Kr. Yadav | i) Dr. Pramod Kumar, Convener | i) Dr. S.K. Taneja, Convener |
| viii) Dr. D.N. Singh | ii) Sh. Kamlesh Attri | ii) Dr. Ritesh Bhardwaj, Nominee, Staff Council |
| ix) Dr. Sandhya Verma | iii) Ms. Bharti Kumar | iii) Dr. Archana Upadhyaya |
| x) Dr. Ashok Kumar | iv) Dr. Amrendra Kr. Singh | iv) Sh. Ashwani Jassal |
| 5) Prospectus Committee | v) Dr. Preeti Shukla | v) Dr. Aditya P. Tripathi |
| i) Dr. Sandeep Kr. Yadav, Convener | vi) Dr. Reenu Gupta | vi) Dr. Promod Kr. Dwivedi |
| ii) Dr. Harish Khanna | vii) Dr. V.K. Tyagi | vii) Sh. Kamlesh Attri |
| iii) Dr. Pramod Kr. Dwivedi | viii) Sh. Kumar Prashant | viii) Ms. Gauri Saxena |
| iv) Dr. Ram Roop Meena | | |
| v) Ms. Gauri Saxena | | |
| vi) Dr. Kusum Devi | | |

- 17) Computer S/W & Website Committee
i) Ms. Bharti Kumar, Convener
ii) Dr. V.K. Tyagi
iii) Sh. Kumar Prashant
iv) Sh. Kamlesh Attri
v) Dr. Amrendra Kr. Singh
vi) Dr. Preeti Shukla
vii) Dr. Reenu Gupta
viii) Dr. Pramod Kumar
- 18) New Pension Scheme Committee
i) Dr. Aditya P. Tripathi, Convener
ii) Dr. Pramod Kumar
iii) Sh. Ashwani Jassal
iv) Ms. Ila Bhushan
v) Ms. Stuti Gupta
vi) Sh. Kamlesh Attri
- 19) NSS Committee
i) Dr. Sandeep Kr. Yadav, In-charge
ii) Dr. Pramod Kr. Dwivedi
iii) Sh. Kumar Prashant
iv) Sh. Kamlesh Attri
v) Sh. Sunita Saxena
vi) Dr. Kusum Devi
vii) Dr. Ram Roop Meena
- 20) Gandhi Study Circle Committee
i) Dr. Amit Singh, Convener
ii) Dr. V.K. Tyagi
iii) Dr. Ramesh Kumar
iv) Sh. Kumar Prashant
v) Dr. Bharti
vi) Dr. Ram Roop Meena
vii) Sh. Kamlesh Attri
viii) Dr. Sunita Khurana
- 21) Eco-Club Committee
i) Dr. Sunita Saxena, Convener
ii) Sh. J.K. Bareja
iii) Dr. Deepika Verma
iv) Ms. Ila Bhushan
v) Dr. Sunita Khurana
- 22) Equal Opportunity Cell
i) Sh. Ashwani Jassal, Convener
ii) Sh. Pawan Kr. Bhura
iii) Dr. Sumitra
iv) Dr. Aditya P. Tripathi
v) Ms. Anita (Office)
- 23) W.U.S. & Health Awareness Committee
i) Dr. Renu Gupta, Convener
ii) Dr. Ram Roop Meena
iii) Dr. Bharti
iv) Dr. Stuti Gupta
v) Dr. Surbhi Badhwar
- 24) Time-Table Committee
i) Dr. S.P. Sharma, Convener
ii) Dr. V.K. Tyagi
iii) Dr. Preeti Shukla
iv) Sh. Kumar Prashant
v) Sh. Kamlesh Attri
vi) Ms. Bharti Kumar
vii) Dr. Amrendra Kr. Singh
viii) Dr. Reenu Gupta
ix) Dr. Pramod Kumar
- 25) Innovation -NAAC Committee
i) Dr. V.K. Tyagi, Convener
ii) Dr. Pramod Kr. Dwivedi
iii) Sh. Kamlesh Attri
iv) Ms. Bharti Kumar
v) Dr. Amrendra Kr. Singh
vi) Dr. Preeti Shukla
vii) Dr. Reenu Gupta
viii) Dr. Pramod Kumar
ix) Sh. Kumar Prashant
x) Dr. Manu Umesh
xi) Sh. Ajay Gupta
xii) Dr. Sandeep Kr. Yadav
xiv) Dr. Deo Narayan Singh
- 26) Disciplinary Resources / Anti Ragging Committee
i) Dr. Ramesh Kumar, Convener
ii) Dr. Deo N. Singh
iii) Dr. Ram Roop Meena
iv) Sh. Kumar Prashant
v) Dr. Amit Singh
vi) Lieutenant Anil Kumar
vii) Dr. Ritesh Bhardwaj
- 27) Students Advisory Committee
i) Dr. Aditya P. Tripathi, Convener
ii) Dr. S.P. Sharma
iii) Dr. Pramod Kumar
iv) Sh. Ashwani Jassal
v) Dr. Stuti Gupta
- 28) Canteen Committee
i) Dr. D.N. Singh, Convener
ii) Dr. Pramod Kr. Dwivedi
iii) Sh. Kumar Prashant
iv) Dr. Sandeep Kr. Yadav
- 29) Day-Care Committee
i) Dr. Bharti, Convener
ii) Dr. Stuti Gupta
iii) Ms. Ila Bhushan
iv) Dr. Sandeep Kr. Yadav
v) Dr. Ritesh Bhardwaj
- 30) Skill Development Committee
i) Dr. R.L. Gupta, Convener
ii) Dr. Aditya P. Tripathi
iii) Dr. Manu Umesh
- 31) Photography and Film Making Society
i) Dr. Manu Umesh, Convener
ii) Dr. Archana Upadhyaya
iii) Dr. Pramod Kr. Dwivedi
iv) Dr. Sandeep Kr. Yadav
v) Dr. Suresh Kumar
vi) Dr. Reenu Gupta
vii) Lieutenant Anil Kumar
viii) Dr. Sunita Saxena
ix) Dr. Ram Roop Meena
- 32) Debating Society
i) Dr. Anil Kumar Rai, Convener
ii) Dr. Pramod Kumar Dwivedi
iii) Dr. Aditya P. Tripathi
iv) Dr. Kusum Devi

LIST OF HOLIDAYS DURING THE YEAR 2017 FOR ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT DELHI / NEW DELHI

S.No.	Holiday	Date	Saka Date 1938 SAKA ERA	Day
1	Republic Day	26-Jan	Magha 06	Thursday
2	Maha Shivaratri	24-Feb	Phalguna 05	Friday
3	Holi	13-Mar	Phalguna 22	Monday
4	Ram Navami	4-Apr	Chaitra 14	Tuesday
5	Mahavir Jayanti	9-Apr	Chaitra 19	Sunday
6	Good Friday	14-Apr	Chaitra 24	Friday
7	Buddha Purnima	10-May	Vaisakha 20	Wednesday
8	Idul Fitr	26-Jun	Ashadha 05	Monday
9	Independence Day	15-Aug	Sravana 24	Tuesday
10	Id-ul-Zuha (Bakrid)	2-Sep	Bhadra 11	Saturday
11	Dussehra	30-Sep	Asvina 08	Saturday
12	Muharram	1-Oct	Asvina09	Sunday
13	Mahatma Gandhi's Birthday	2-Oct	Asvina 10	Monday
14	Diwali (Deepavali)	19-Oct	Asvina 28	Thursday
15	Guru Nanak's Birthday	4-Nov	Kartika 13	Saturday
16	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	2-Dec	Agrahayana 11	Saturday
17	Christmas Day	25-Dec	Pausha 04	Monday

Semester I/III/V/VII	
Classes Begin	20th July, 2017 (Thursday)
Mid-Semester Break	30th September, 2017 (Saturday) to 6th October, 2017 (Friday)
Classes begin after Mid-Semester Break	7th October, 2017 (Saturday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	16th November, 2017 (Thursday)
Theory Examination begin	30th November, 2017 (Thursday)
Winter Break	17th December, 2017 (Sunday) 31st December, 2017 (Sunday)
Semester II/IV/VI/VIII	
Classes Begin	1st January, 2018 (Monday)
Mid-Semester Break	2nd March, 2018 (Friday) to 7th March, 2018 (Wednesday)
Classes begin after Mid-Semester Break	8th March, 2018 (Thursday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	27th April, 2018 (Friday)
Theory Examination begin	9th May, 2018 (Wednesday)
Winter Break	20th May, 2018 (Sunday) to 19th July, 2018 (Thursday)